

## SAMPLE BUDGET (MODEL)

	CATEGORY	AMOUNT
<b>A.</b>	<b>SALARIES &amp; WAGES</b>	
1.	Principal Investigator(s) Name ____ % effort, 9½ months; 10 months; 12 months	\$XX,XXX
	____ % effort, Summer *	\$XX,XXX
2.	Co - PI(s) ____ % effort, 12 months	\$XX,XXX
3.	Research Assistant(s)	\$XX,XXX
4.	Others:	
a.	Name(s); Position Title(s); (\$xxx/month)	\$XX,XXX
b.	Name(s); Position Title(s); (\$xx.xx/hour)	\$XX,XXX
	<b>TOTAL: SALARIES &amp; WAGES</b>	\$XX,XXX
<b>B.</b>	<b>STAFF BENEFITS</b>	\$XX,XXX
<b>C.</b>	<b>TOTAL: SALARIES &amp; WAGES AND STAFF BENEFITS (A + B)</b>	\$XX,XXX
<b>D.</b>	<b>CONSULTANTS (List by name)</b>	
1.	Fee	\$XX,XXX
2.	Travel and per diem costs	\$XX,XXX
	<b>TOTAL: CONSULTANTS</b>	\$XX,XXX
<b>E.</b>	<b>PERMANENT EQUIPMENT</b> <i>- Itemize, include name and model no.</i>	\$XX,XXX
	<b>TOTAL: EQUIPMENT</b>	\$XX,XXX
<b>F.</b>	<b>EXPENDABLE SUPPLIES AND EQUIPMENT (Includes animals)</b> <i>- Itemize (as much as reasonable)</i>	\$XX,XXX
<b>G.</b>	<b>TRAVEL</b>	
1.	Domestic <span style="float: right;"><i>- Itemize:</i></span>	\$XX,XXX
2.	Foreign <span style="float: right;"><i>Destination and estimated cost for each instance of travel</i></span>	\$XX,XXX
	<b>TOTAL: TRAVEL</b>	\$XX,XXX
<b>H.</b>	<b>PUBLICATION COSTS</b>	\$XX,XXX
<b>I.</b>	<b>COMPUTER COSTS</b>	\$XX,XXX
<b>J.</b>	<b>OTHER DIRECT COSTS</b> <i>- Itemize - ( Examples include graphics, photography, audiovisual, postage, long distance phone charges, rental equipment, conference costs, services, etc.)</i>	\$XX,XXX
<b>K.</b>	<b>SUBCONTRACTS - List names and attach budget details</b>	\$XX,XXX
<b>L.</b>	<b>TOTAL DIRECT COSTS</b>	\$XX,XXX
<b>M.</b>	<b>FACILITIES AND ADMINISTRATIVE (F&amp;A) COSTS (formerly "Indirect Costs")</b>	\$XX,XXX
<b>N.</b>	<b>TOTAL COSTS</b>	\$XX,XXX

**Attach Budget Justification**

\*Summer Effort applicable ONLY to 9½ month or 10 month faculty